



**Stall Enquiries:**  
**Gert Claasen**



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stalletjies@koedoeefees.co.za

## 2026 Koedoe fees Exhibitor Application Overview

### **General Terms and Conditions (Page 1 - 3)**

**Exhibition Dates:** 13<sup>th</sup> June 2026

**Closing Date for Entry Forms:** Wednesday, 5<sup>th</sup> June 2026

**Festival Gate Access Fees:** Free

#### **Selection & Approval Process:**

To give all exhibitors a fair chance and to prevent overlap of products (duplicate stalls), all stalls are subject to prior approval. After the submission of the entry forms, each stall will be contacted in this regard.

Food stalls must also comply with local as well as any other applicable legislation and health and Covid-19 regulations. Food exhibitors who use gas, electricity, fire, or any other cooking method must provide their own fire extinguishers and make provision for cooling equipment for perishable products. All food stalls using any type of oil fryers must have a fire blanket.

#### **Power Outlet:**

Own extension cords and "multi-plugs" must be provided. **Please note:** No 3-phase power outlets are provided. **A limited number of power outlets are available.** Please book your stall and specify your power outlet early to avoid disappointment. Please see areas where power can be supplied

#### **Exhibition Hours:**

The Koedoe fees officially opens on Saturday, 13<sup>th</sup> June 2026 at 08h30.

Exhibitors can register their stalls on Friday the 12<sup>th</sup> June 2026 from 15h00 to 17h00 and Saturday, 13<sup>th</sup> June 2026, between 06h30 and 08h00. The stalls must be set up and ready by 08h15. No stalls are allowed to cease trading without permission from the organizers.

The stalls may not conduct sales on Sunday, 14<sup>th</sup> June 2026. There will only be a church service in the Church Building to conclude the 2026 Koedoe fees.

**IMPORTANT! NO** persons are allowed to stay overnight on the premises without authorization.

Exhibitors are responsible for the cleanliness of their stalls and are kindly requested to ensure that the exhibition space is tidy and cleaned up before leaving the festival grounds.

## Stall Categories, Cost and Placement

1. **Category "A"**
  - a. R400 per 3 x 3 m stall
  - b. Electricity included
2. **Category "B"**
  - a. R300 per 3 x 3 m stall
  - b. Electricity included
3. **Category "C"**
  - a. R200 per 3 x 3m stall
  - b. No electricity



## Stall Payments

The organizers reserve the right to approve or reject applications. Unfortunately, we cannot provide half a table and half a floor space to an exhibitor. We will do our best to accommodate requests, but we reserve the right to allocate exhibition space and areas at our discretion

After formal exhibitor approval is granted a 50% deposit must be made within 48 hours. The full exhibitor fee is due by 5<sup>th</sup> June 2026. Stall placements are confirmed once the full payment has been received. If the full stall fee is not received by the 5<sup>th</sup> June 2026, the exhibition space will be made available to another exhibitor.

If you cancel the exhibition space, a 30% cancellation fee will be charged. No refunds will be given if the exhibition space is cancelled after 05 June 2026.

**The banking details are as follows:**

NG Koedoeskop  
ABSA Cheque Account: 1580580064  
Branch: 632 005  
Ref: "Stalletjie" + Name  
Send proof of payment to [stalletjies@koedoefees.co.za](mailto:stalletjies@koedoefees.co.za)

**Exhibition Space:**

The stalls are 3mx3m in size. If you require a larger stall, please feel free to contact us. You must provide your own gazebo, floor covering, tables, and chairs.

**Vehicles:**

All vehicles that are not part of your exhibition must be removed from the festival grounds by 08h15 on Saturday, 13<sup>th</sup> June 2026. Trailers must be part of the stall or removed to the parking area. No vehicles will be allowed on the site, without permission. Please ensure all vehicles are parked in the designated parking area.

**Security:**

The Koedoefees grounds and Koedoeskop Gemeenskapskerk (NG Koedoeskop) are closed in the evenings, and no unauthorized persons are allowed on the premises. Security personnel patrol the area ad hoc. No liability for any losses or damages will be accepted.

**Accommodation:**

Exhibitors are responsible for their own travel, accommodation arrangements, and costs.

**Breach:**

If any exhibitor breaches any condition or is guilty of misconduct, the organizers will be entitled to request the exhibitor to remove any items, stop or perform any actions, activities, or behaviors, or comply with any rule, request, or instruction. The exhibitor may be requested to immediately vacate the premises and stall, or it may be cleared. The exhibitor will also forfeit any benefits and/or payments, and the organizers may confiscate any prohibited items. The exhibitor may also be denied registration for future events.

**Stall Finances:**

Each exhibitor is responsible for their own cash/card facilities. An Capitec ATM is available at Obaro in Koedoeskop.

**General:**

No items that may cause offense, whether in words or form, will be allowed.

**Disclaimer:****Exhibitors and Visitors to the Festival**

The Koedoefees held at the Koedoeskop Gemeenskapskerk (NG Koedoeskop) is entered at your own risk and subject to the Rules of the Organizers and Koedoeskop Gemeenskapskerk (NG Koedoeskop).

The Organizers and Koedoeskop Gemeenskapskerk (NG Koedoeskop), the sponsors, as well as the management and staff, accept no liability for any damage, loss, death, and/or injury. The applicant indemnifies employees, the organizers, Koedoeskop Gemeenskapskerk (NG Koedoeskop), the sponsors, as well as the management and staff from any damage, loss, death, and/or injury. By entering the premises, consent is irrevocably granted that I/we, as parents/guardians, and duly authorized by any spouse, allow the minor to participate in all the activities of the Festival.

The employees, organizers, Koedoeskop Gemeenskapskerk (NG Koedoeskop), the sponsors, and artists are indemnified and held harmless from any claim that I/we, or the minor, may have arising from, and incurred in any way, whether from entering, participating in activities, attending performances, visiting animals, or otherwise incurred in any other way, including loss or injury or death, and will hold the entities harmless. I/we are aware that animals may act unpredictably, regardless of whether they are trained, and must always be considered dangerous.

I/we are aware that there is no employment relationship between the exhibitors, artists, entertainment providers, the property owner, and the Organizers of the Festival.

I/we/the minor enter the property and participate in activities at our own risk, and I accept this risk on behalf of myself/ourselves and the minor/s. I therefore agree to any potential harm and am aware that I/we, the minor/s, may suffer damage, loss, or injury, as well as loss of life, from participation in activities and/or entry onto the property.

I/we are familiar with the consequences of this waiver, understand it, and do so of my/our own free will and without any influence or persuasion. The applicant will take out their own liability insurance and be responsible for it. Copies of the insurance will be provided to the Organizers. The Organizers reserve the right to amend the Terms and Conditions at any time without notice.

Please note that by signing the application, the applicant confirms that they are familiar with the terms and conditions and accept them. All completed applications, along with the page, must be properly signed and emailed back to [stalletjies@koedoefees.co.za](mailto:stalletjies@koedoefees.co.za).

**Please Note:** Please do not send back the Terms and Conditions (Pages 1 – 4). **Only send back the application page completed with and explanation and images of what you will be selling on your stand**

Please read the General Terms and Conditions before completing this form and pay special attention to the disclaimer.